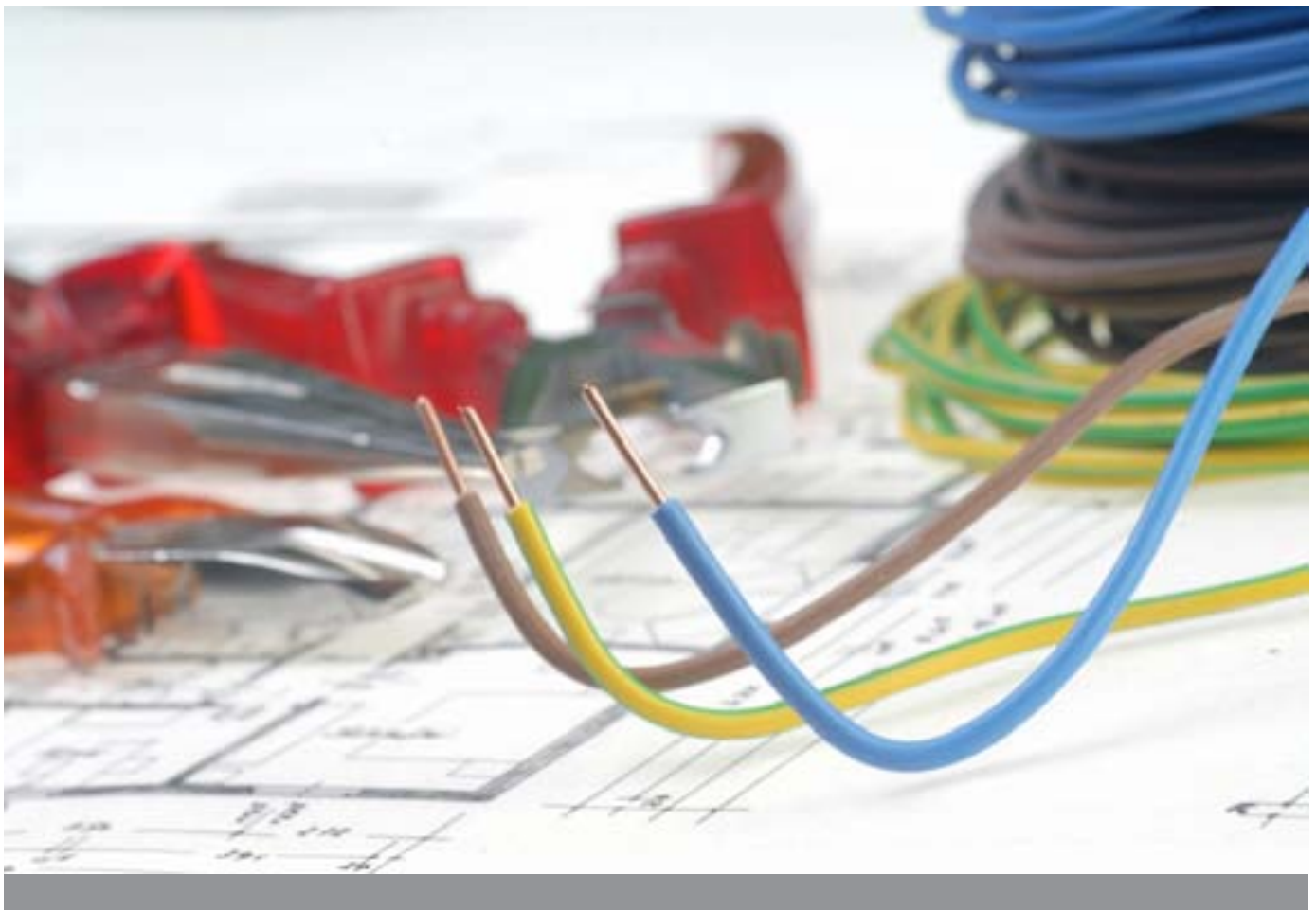


Contract Name:		Ref:	
Address:			
Work Activity covered in this Assessment:	General Electrical Work		
Risk Being Assessed:	Electric Shock, Fire, Slips trips and falls, Work at Height		

Initial Risk Assessed As:

Fatal/major injury/loss (certain/very likely) point range 7 to 9		Lost time/disability (reasonably likely) point range 4 to 6		Minor injury/disease/loss (seldom/unlikely) point range 1 to 3	
Score		Score	5	Score	



Section 1- Control Measures:- Steps taken & steps to be taken to reduce risks

Activity what is the hazard?	Harm:- who or what?	what are you already doing?	Improvements That You Need	Actions Who When
• Electric shock	• All persons	<ul style="list-style-type: none"> • Isolation points are correctly identified • Permit to work system. 	<ul style="list-style-type: none"> • Isolate power at db board and use of switch-disconnector is advised 	<ul style="list-style-type: none"> • Full training to be carried out and arranged by management.
• Fire	<ul style="list-style-type: none"> • All persons • Property 	<ul style="list-style-type: none"> • Secure isolation methods used such as lock off and signs. • Ensure no work carried out in wet areas • Checking for signs of damaged cables or equipment. • Use of low voltage or battery powered tools. • Remove any existing flammable items from the work area. • Fire extinguishers to be available at the work area. 	<ul style="list-style-type: none"> • If locking off is not provided, db box or locked switch room door is to be discussed and if used key/keys are to be held by competent person. • Ensure rcd devices are used if 230v tools are to be used. • Training all staff in good housekeeping practices. • Ensure that the correct fire extinguishers are supplied. Eg: blue (powder), Black (co2) 	<ul style="list-style-type: none"> • Management to make decisions and appoint trained persons if required. • Management to review training requirements. • Management to review and confirm colour codes and ensure extinguishers are checked and labeled as checked by trained persons only.
• Slips, trips and falls	• All persons	<ul style="list-style-type: none"> • Ensure that general housekeeping is carried out, trailing cables tidied. • Ensure that the correct foot ware is worn. • Warning signs set up where required especially on non-removable trip hazards. 	<ul style="list-style-type: none"> • Toolbox talks to be carried out. 	<ul style="list-style-type: none"> • Management to arrange toolbox talks on a regular basis.
<ul style="list-style-type: none"> • Falling from height • (Scaffolding and scaffold towers) 	• All persons	<ul style="list-style-type: none"> • Inspecting scaffolding before use. • Ensuring handrails are secure. • Airbags and netting where practicable. 	<ul style="list-style-type: none"> • Continual toolbox talks to workers telling them not to interfere or miss use scaffolding. 	<ul style="list-style-type: none"> • Site management and supervisors to arrange.
<ul style="list-style-type: none"> • Falls from mobile elevating work platforms (mewps) • Tools/ materials falling from mewps or scaffolding 	• All persons	<ul style="list-style-type: none"> • Fall arrest systems used where required. • Workers trained to not over-reach. Toe boards installed on scaffolding. Tools secured by rope to mewps 	<ul style="list-style-type: none"> • Good housekeeping to ensure clear paths and work areas. 	
• Falls from ladders	• All persons	<ul style="list-style-type: none"> • Ladders to be a last resort, and to be used for short durations only. Correct ladders used at all times. Ensure ladders are secured and at correct angle. 	<ul style="list-style-type: none"> • Continual inspection of ladders before and after use. 	<ul style="list-style-type: none"> • Site management and supervisors to arrange.

Section 2- Further Measures

Additional Measures	Current Actions	Additional Measures Needed
Trained Supervision	Only Fully trained and certified persons are to supervise the works.	
Training & Instruction	Training Programs for all staff are established.	
Emergency Plans	To Be determined for each contract.	
Tools and Equipment With Reduced Noise/Vibration	Management to source, purchase or hire suitable tools with low noise and vibration.	
Date of Review		
Tool Box Talk Date		
Reviewed By		
Notes:		

Initial Risk Assessed As:

Fatal/major injury/loss (certain/very likely) point range 7 to 9		Lost time/disability (reasonably likely) point range 4 to 6		Minor injury/disease/loss (seldom/unlikely) point range 1 to 3	
Score		Score		Score	3

If the Score is Low: The Assessment need go no further.
 If the Score is Medium or High: Further Assessment is required.